

# MID CANTERBURY CRICKET ASSOCIATION INC

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## POLICY DOCUMENTATION

### TOURNAMENT MANAGEMENT

- 1/ CCA or MCCA organized tournaments will be the responsibility of the CEO to oversee and communicate to the relevant bodies
- 2/ CEO will liaise pre-tournament and daily with appointed tournament/match managers
- 3/ Tournament Managers and Match Managers will be appointed to oversee matches accordingly and will be agreed in advance of individual tournaments
- 4/ Match Managers will be responsible for communicating all relevant daily matters, with team officers before and, after matches
- 5/ Match Managers will ensure all venues are suitably cleaned after each game
- 6/ Match Managers will be in attendance throughout each game, or as much as acceptably possible. If not in attendance, a contact number must be available
- 7/ Problems will be communicated to CEO as soon as practicable
- 8/ Tournament reports will be forwarded to the Board of Control within one month of completion of tournament

For matters of safety and high standards, Mid Canterbury requires responsibility and control of all tournament procedures. Therefore tournament matches will require individual Match Managers (where practicable) who will communicate regularly with CEO and controlling body officials, ensuring smooth operations are pursued.

Approved by Board

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Review date – May 1<sup>st</sup> 2009

Richard Pithey  
CEO

**President**  
**Mr Bevan Stroud**

**Chairman Board of Control**  
**Mr Dean Harrison**

**CEO**  
**Mr Richard Pithey**